



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Monday, October 15, 2012  
4:30 pm – 6:15 pm  
Bureau of Enterprise Systems and Technology  
East Hartford, CT**

**COMMITTEE MEMBERS PRESENT:** Commissioner Jewel Mullen (Chair), Daniel Carmody (Secretary), Commissioner Roderick Bremby, Kevin Carr (phone), Steve Casey, Demian Fontanella (representing Victoria Veltri), Brenda Kelley, Mark Masselli (phone), Bettye Jo Pakulis (representing Lt.Gov. Nancy Wyman), Steven Thornquist, Barbara Parks Wolf

**COMMITTEE MEMBERS ABSENT:** Ellen Andrews, Ron Buckman, John Gadea, Angela Mattie

**HITE-CT & HIT Coordinator:** John DeStefano (Chief Technology Officer), Christine Kraus (Administrative Project Officer), Bruce Chudwick (Shipman & Goodwin), Minakshi Tikoo (HIT Coordinator)

**STATE AGENCY REPRESENTATIVES:** Marianne Horn (DPH), Mark Heuschkel (DSS), Karen Buffkin (OPM - phone), Joan Soulsby (OPM), Uma Ganesan (DSS),

**PUBLIC REPRESENTATIVES:** Peter Armstrong, Ed Tierney, Leah Barry (eHealthCT), John Brady (CHA), Gary Rose (AT&T),

**CALL TO ORDER**

J. Mullen recognized a quorum and called the meeting to order at 4:40PM.

**HITE-CT BOARD OF DIRECTORS MEETING MINUTES – August 24, 2012**

**MOTION:** A motion was made and seconded by J. Mullen and D. Carmody, respectively, to approve the minutes with amended changes. All in favor. **Motion passed.**

**HITE-CT BOARD BUSINESS**

**Treasurer's Report**

C. Kraus provided the current financial status of HITE-CT.

For current status as of 9/30/12: total assets = \$433,081.06 (\$139,728.26 in bank account and \$292,250.00 in Accounts Receivable). HITE-CT's current liabilities are \$2,548,898.03 leaving a net loss of \$2,203,014.89. C. Kraus explained that the liabilities include unpaid Axway invoices totaling \$2,540,544.25. C. Kraus will prepare a cash flow document for the next Board meeting.

**MOTION:** A motion was made and seconded by B. Kelley and S. Casey, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

### **Board Vacancies and Officer Positions**

J. Mullen reported that J. Lynch will not seek a reappointment of his HITE-CT Board position, which expired on 9/30/12, given his other responsibilities at this time. J. Mullen noted that she had thanked him for all his work to move HIE forward in the state, as part of the HITE-CT initiative. J. Mullen will continue to fill the role of Vice Chair/Treasurer for the Board until the appointment of officers. J. Mullen asked that C. Kraus set up a call with her to discuss next steps for reaching out to legislators regarding the five open Board seats. If R. Buckman does not seek a reappointment, there will be six Board vacancies. Each appointment has specific criteria for representation (e.g., represents a large employer/business group). J. Mullen did note that often the same people are asked to be on many Boards because of their expertise. She encouraged the Board to reach out to new people to help fill our vacancies. S. Thornquist offered to reach out for potential nominations for “the primary care physician who practices utilizes EHRs.”

### **HITE-CT Agency Business**

#### **CTO Report**

J. DeStefano asked to table the discussion about participation in the Interoperability Working Group until the Executive Committee has had a chance to discuss it. He reported continued progress on the pilot sites with an expected Direct go live date within the next few weeks. A scheduling issue last Friday delayed the testing of the Axway Mailgate Direct product, which is being used for the pilot.

B. Kelley asked about the list of the 100+ providers who will be signed up for Direct. J. DeStefano noted that these providers are part of the two pilot sites. In response to B. Wolf’s inquiry about our ONC deadlines, J. DeStefano noted we are behind by about two weeks. He mentioned the importance of the December deadline to have data exchanged between the participants. He expected data exchange to occur in the next few weeks, if all goes as planned.

#### **Other Business**

C. Kraus mentioned that HITE-CT Board meetings are scheduled through December 2012. She asked about preferences for days and times of the 2013 meetings. J. Mullen asked C. Kraus to survey the members and report back on the findings.

### **COMMITTEE UPDATES**

#### **Executive Committee (J. Mullen)**

The Committee met to continue discussion about the Axway contract. An update will be provided during the Board’s Executive Session.

#### **Business & Operations (K.Carr)**

No update.

#### **Finance (D. Carmody)**

No update.

#### **Legal and Policy (J. DeStefano)**

No update. The last meeting was cancelled.

**SPECIAL POPULATIONS (B. Kelley)**

No update

**TECHNICAL INFRASTRUCTURE (J. DeStefano)**

No update. The last meeting was cancelled because of limited availability of members.

**ADVISORY COMMITTEE ON PATIENT PRIVACY AND SECURITY (D. Fontanella)**

No update. The Committee meets every two months.

**MOTION** At 5:10 p.m. a motion was made and seconded by S. Thornquist and D. Carmody, respectively, to move Public Comment ahead of the Executive Session on the agenda. All in favor. **Motion passed.**

**PUBLIC COMMENT:**

No public comment

**EXECUTIVE SESSION**

Pursuant to Conn. Gen. Stat. Section 1-200(6)(B), to discuss communications privileged by attorney-client relationship relating to the strategy and negotiations with respect to the Axway contract.

**MOTION** At 5:10 p.m. a motion was made and seconded by S. Casey and S. Thornquist, respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to the Axway contract. M. Horn, B. Chudwick, K. Buffkin, J. Soulsby, J. DeStefano, C. Kraus, and M. Tikoo were invited to attend.

**Executive Session ended at 6:15 p.m.**

**ADJOURNMENT**

**MOTION:** A motion was made and seconded by D. Carmody and S. Thornquist, respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 6:15 p.m.

***SCHEDULE OF MEETINGS***

*November 19, 2012*